



USA – Booking Requirement: Valid Rate at Time of Booking

Dear ,

We continuously aim for streamlining our booking process to further improve the service quality we offer to you as our valued customer.

To serve you better with faster booking response time and to maintain high levels of invoice accuracy, we require that all booking requests are submitted with the below information:

Rate Reference:

Correct quotation or contract number (with a valid rate) provided at time of booking, these include:

- For quotations, must be provided prior to the “Offer Expires at Date”
- Shipment Tariffing Date must be between the “Valid From” and “Valid To”
- Match the booking details such as commodity, routing, container type

Marketing Party (“MR”) which was provided with your quotation or contract details. We kindly ask you to submit the “MR” in the remarks section via your online platform in this format: “**MR: ABCDEF 123**” (please ensure there is a space before and after the MR code.)

Effective March 15th, 2021, if the rate reference and Marketing Party (“MR”) cannot be identified (if not provided) or fall outside of the above criteria, the booking request will not be processed and you will be asked to provide a valid rate under a new booking request.

Hapag-Lloyd also encourages the use of our [Quick Quotes Tool](#), which can be used to get real-time quotations and then directly place your booking via our [Web Booking](#) in one seamless process, while providing us with your MR Party code via your log-in credentials.

If you have any questions or comments, please contact your local [Hapag-Lloyd office](#) or send me an [email](#).

Best regards,



Annalena

from our Customer Communication
team

Quick Quotes: Boost your business - fast and easy



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